



PDC
PARTICIPATORY
DEVELOPMENT
CENTRE

**AFFIX
PHOTO**

340 Diamond Park, Off Mombasa Road (Likoni Road)
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Email: info@pdcentre.org Website: www.pdcentre.org

DIPLOMA/CERTIFICATE APPLICATION FORM

I. All sections of this form should be typed or completed in BLOCK LETTERS, and returned to:
The Diploma Programs Coordinator
Participatory Development Centre
P.O. Box 7868-00200, NAIROBI. *Or sent via email to:* diploma@pdcentre.org

- II. Requirements for Admission; Attach**
- Duly Certified Copies of Academic Certificates and Transcripts
 - Copy of Passport/National Identity Card
 - Two (2) Recent Coloured Passport Photos
 - Updated Curriculum Vitae

III. Application Fees(Non Refundable)
Ksh 1000 for Kenyan Students USD 20 for International Students

NB: Admission for students is subject to our limits on semester enrollment.

SECTION A: PERSONAL DETAILS:

Name.....
(Surname) (Other names in full)
Gender: Marital Status.....
Physical Address (Residence):
Postal Address.....
Email Address.....
Telephone No.....
Mobile No.....
Date of Birth: Day.....Month.....Year.....
Citizenship.....
Identity Card No.....Passport No.....

SECTION B

Courses offered

- Diploma / Certificate in Community Focused Development
- Diploma / Certificate in Disaster Preparedness and Management
- Diploma / Certificate in Business Administration and Management
- Advanced Diploma / Diploma / Certificate in HIV and AIDS Management
- Advanced Diploma / Diploma / Certificate in Project Development and Management

Name of the course applying for (specify if Advanced Diploma/ Diploma / Certificate)

.....

Mode of study (Tick as appropriate)

Full time Part Time Distant Learning

Academic and Professional Qualification (Start with most recent)

Qualifications	Name of Institution (School / College / University)	Years Attended	Grade Attained
Academic			
Professional			

(Attach duly certified copies of your certificates)

Employment record (please start with the current/most recent)

Name of Organization	Job Title / Position	Work Station & Address	Duration

Indicate your proficiency in the following languages

<i>Language</i>	<i>Very Good</i>	<i>Good</i>	<i>Adequate</i>
English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kiswahili	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Others(specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How did you learn about Participatory Development Centre (PDC)?

SECTION C: NEXT OF KIN DETAILS (In Case Of Emergency)

Name:

Relationship (Tick as Appropriate)

- Father
- Mother
- Guardian

If Other, Please Specify:

Physical Address (Residence):

Postal Address.....

Email Address.....

Mobile No.....

SECTION D: Declaration by Applicant

I hereby declare that to the best of my knowledge, the information I have given is correct.

Signature of the Applicant: Date:

SECTION E: For Official Use Only

Application approved Not Approved Deferred

Reasons:

.....
.....

Administrator's Name: Date:

Administrator's Signature: